

LifeView HR Kiosk List of Locations



All open enrollment **changes** for health, dental, vision, and re-enrollment in the flexible spending plan must be made in LifeView HR. If a desktop computer is not readily accessible to you, the locations listed below can be used by any City employee to review open enrollment options and make

changes, or you can see your department PPA for additional Kiosk options. If you have no benefits changes and do not want to enroll in a flexible spending plan (health or dependent care) for 2018, **NO ACTION IN LIFEVIEW HR IS REQUIRED ON YOUR PART.**

Parks, Recreation and Marine Kiosk Locations

PRM Administration 2760 N. Studebaker Rd. Safety Office Hours: M-F; 8am - 5pm	Beach Maintenance 4320 Olympic Plaza Drive Breakroom/Conference Room Hours: M-F; 7:30 am - 4pm
Houghton Park Community Center 6301 Myrtle Ave. Computer Training Lab Hours: M-F; 9am - 6pm	Long Beach Senior Center 1150 E. 4th Street First Floor, Room 100 Hours: M-F; 8am - 4:30pm; Sat 10am - 4pm
Silverado Park Community Center 1545 W. 31st St. Recreation Assistant Office Hours: M-F; 9am - 6pm	Maintenance Operations (Tree Farm) 7600 E. Spring Street Maintenance Operations Building #C Hours: M-Thur; 7am - 5pm; Fri; 7am - 4pm

Open Enrollment Period: October 9-20, 2017

See LifeView HR instructions on the back of this sheet

LifeView Open Enrollment Page + Instructions

Access LifeView at:


[http://cblvhrprod/](http://cblvhrprod/TesseractWebServicesWeb/)

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- Your User Name is your SSN
- Log on with the LifeView password you created
- If you have never logged on, your default password is: LVHR (password is case-sensitive)
- Once logged in, go to the "open enrollment" - it is the first tab at the top of the page
- Access the 2018 Benefits Overview booklet(s) on the screen's right side
- Review your current enrollment(s), and make your 2018 changes
- ***If you have no changes to your current health, dental and vision enrollment, you are not required to update LifeView HR***
- ***If you want to enroll in the FSA plan(s) for 2018, you must type in your annual election amount***
- To confirm your selections, you must click the "Electronic Signature" box and click "Submit." It's that simple!
- Please confirm your e-mail address or update/add an e-mail address if you wish to receive e-mailed confirmations of your changes
- You can make as many changes as you like until open enrollment ends on October 20, 2017, at 5pm

CITY OF
LONG BEACH

My Life Events



Welcome to LifeViewHR

START

OPEN ENROLLMENT

PROFILE

PAY STUBS

PAY STUB CONTROL

DEFERRED COMPENSATION

ACCRUAL BALANCES

TAX CHANGES

?

Benefits Open Enrollment

SUBMIT

Open Enrollment begins Monday, October 09, 2017 and ends on Friday, October 20, 2017.

Please review your benefit elections. **You are only required to complete this page if you are making changes to your health, dental or vision plan enrollment; and/or you plan to participate in the flexible spending account (FSA) plan for 2018.**

Please make your selections below, then check the "Electronic Signature" box and click "SUBMIT". You can make changes until open enrollment closes on October 20, 2017. Refer to the informational links on the right for assistance.

Confirmations will be sent to the following personal email address:
[REDACTED]

If you wish to correct or change this personal email account, click on the "Home Address" tab at the top of this page and enter your personal email address.

BENEFIT PLANS

Current Medical Plan: Anthem Blue Cross PPO

New Selection: ☐ HMO ☒ PPO ☐ Waive coverage

Current Dental Plan: Delta Dental PPO

New Selection: ☐ HMO ☒ PPO ☐ Waive coverage

Current Vision Plan: VSP Vision

New Selection: ☒ VSP ☐ Waive coverage

FLEXIBLE SPENDING ACCOUNT (FSA) PLANS

To participate for 2018, you must enroll by entering an **ANNUAL AMOUNT** for your plan(s) of choice below. The annual plan minimum is **\$100**. Maximum annual plan limit is **\$5000** for Dependent Care, and **\$2600** for Health Care.

Health Care: (eligible health care related expense) \$[0.00]

Dependent Care: (eligible expenses for child care or elder care) \$[0.00]

VOLUNTARY LIFE INSURANCE

Access [The Standard Life Insurance portal](#) to review/update your beneficiaries, and voluntary life insurance coverage options. Up to \$25K guarantee issue amount available. [Click here for instructions.](#)

LONG TERM CARE INSURANCE

Access the [UNUM website](#) to review features of the LTC program, enroll in the Plan, or modify your existing benefit level.

DEPENDENTS

Review the "Dependents" tab at the top of this page to confirm that your eligible family members are listed or [click here](#) and download the required form needed to add or delete dependents. Contact your department PPA for further assistance.

ELECTRONIC SIGNATURE

☐ I agree to allow the City of Long Beach to use this self-service LifeView submission as certification of my electronic signature in lieu of my handwritten signature for the purpose of processing the requested benefits open enrollment changes.

Changes will be effective January 1, 2018. Payroll deductions for 2018 will start with the first paycheck in December 2017.

[2018 Active Employees Overview](#)

[2018 Non-Permanent Part-time Employees Overview](#)

[2018 LifeViewHR Instructions and Kiosks](#)

Open Enrollment Period: October 9-20, 2017

Your 2018 health, dental, vision and flexible spending options must be made in LifeView HR Open Enrollment Portal: <http://www.longbeach.gov/hr/city-employees/employee-benefits/>
No access to a City-issued desktop computer? Flip over to see a list of kiosks.

